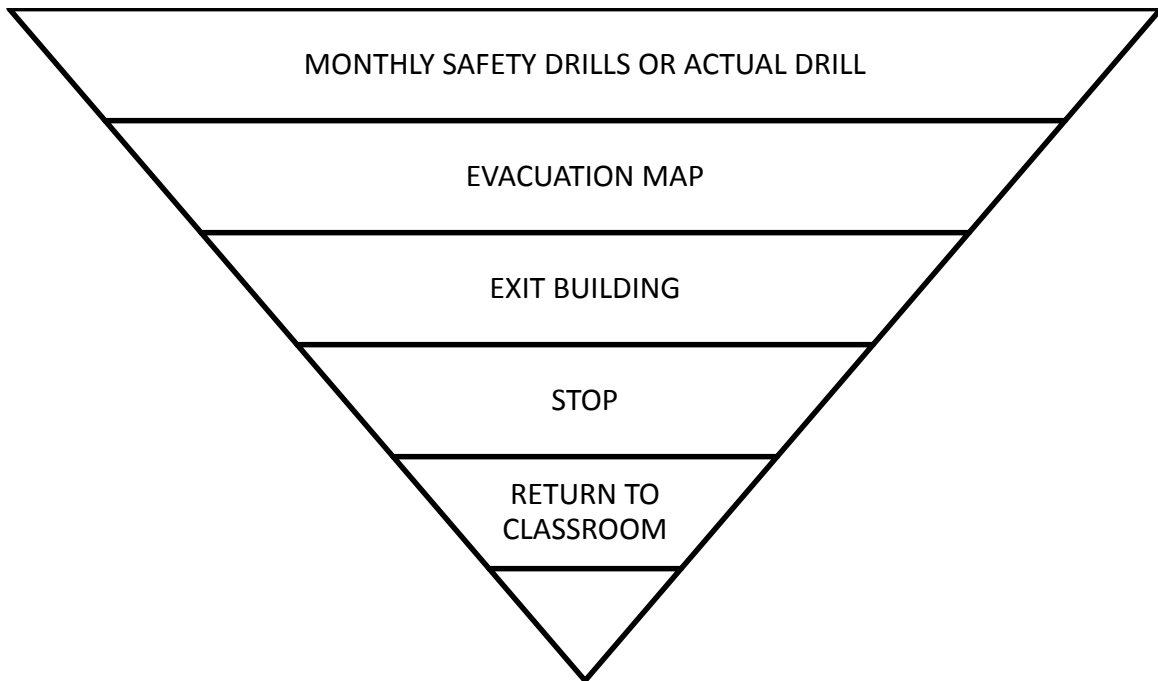


SAFETY DRILL PROCEDURES



DRILLS

Safety drill will be done monthly.

EVACUATION MAP

All classrooms should have an evacuation map. They should be located on the wall nearest the light switch.

EXIT BUILDING

Ring Fire Bell or alarm (or whatever device is utilized at your campus – 3 bells to exit building unless otherwise specified)

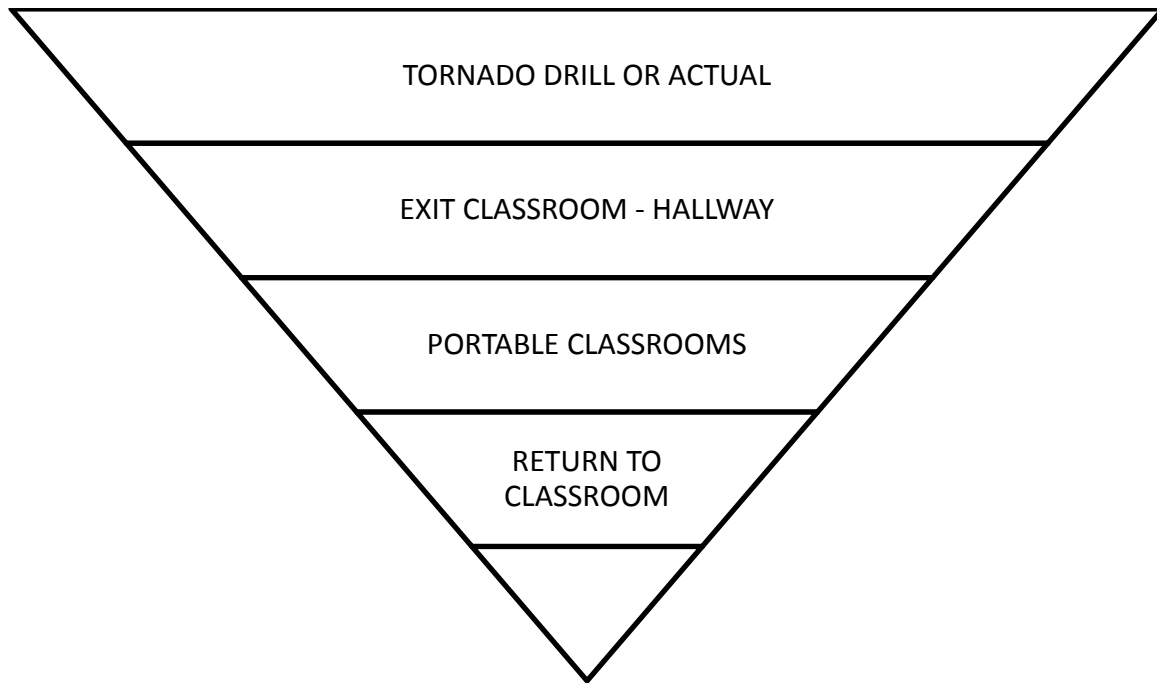
Students should walk calmly in single file – out of their classrooms and go to the open area as determined by the principal

STOP

1 Bell – Stop at least 50 feet away from buildings unless otherwise specified

RETURN TO CLASSROOM

2 Bells- return to classroom unless otherwise specified



TORNADO DRILL OR ACTUAL

Principal will notify classrooms of tornado warning

EXIT CLASSROOM - HALLWAY

Students should walk calmly into the hallway nearest their room.

They should face the wall and kneel.

They should place their arms behind their heads and place their heads close to the floor

PORTABLE CLASSROOM

Students in portable classrooms should go to the main building to the nearest hallway and follow proper procedure above.

RETURN TO CLASSROOM

Principal will determine when danger has passed and return students to their classrooms.