

MINUTES OF REGULAR MEETING
The Board of Trustees
Democratic Schools Research, Inc.
Db a Brazos School for Inquiry and Creativity

A Regular Meeting of the Board of Trustees of the Brazos School for Inquiry & Creativity was held January 23, 2017 at 12:00 p. m. at 410 Bethel Lane, Bryan, Texas 77802.

BOARD MEMBERS PRESENT: Lynda Marino, Board President, Robert Horton – Board Secretary; and Susan Lee, Board Member

DISTRICT PERSONNEL PRESENT: Katy Greenwood, Ph.D., Superintendent;

1. The meeting was called to order at 12:00 p.m. by Lynda Marino, Board Member.
2. A quorum was confirmed by Lynda Marino.
3. Discuss and consider approval of the Regular Meeting Minutes from December 12, 2016.

Upon motion made by Robert Horton and seconded by Susan Lee, the Board of Trustees voted unanimously (3-0) to approve the minutes from the December 12, 2016 meeting.

4. Discuss and consider approval of January, 2017 financial reports, including:
 - a. Bank Reconciliation-December
 - b. Board Report – No Detail
 - c. Board Report – Recap Comparison of Revenue to Budget
 - d. Board Report – Recap Comparison of Expenditures and Encumbrances To Budget
 - e. Board Report - Cash Receipts Journal
 - f. Board Report – Check Payments
 - g. Board Report – Detail Transactions for Local Accounts
 - h. Pledge Security Listing by Prosperity Bank

Upon motion made by Lynda Marino and seconded by Susan Lee, the Board of Trustees voted unanimously (3-0) to approve the January, 2017 financial reports, as prepared by ESC Region 6.

5. Closed Session in accordance with Texas Open Meetings Act, Governance Code, Chapter 551, Subchapters D and E – Personnel Matters
6. Discuss and consider personnel matters discussed in Closed Session. No action was taken on personnel matters at this time.

7. The Superintendent discussed the diversity reports reported to TEA in Snapshot data, recent repairs made on buildings and telephone service, updated the Board on the Re-Enrollment process underway at the campuses, and options available for Board training.

8. There being no further business, motion made by Robert Horton and seconded by Susan Lee, the Board of Trustees voted unanimously by (3-0) to adjourn at 1:00 p.m.

ATTEST

**MINUTES OF REGULAR MEETING
The Board of Trustees
Democratic Schools Research, Inc.
DBA Brazos School for Inquiry and Creativity**

A Regular Meeting of the Board of Trustees of the Brazos School for Inquiry & Creativity was held February 13, 2017 at 12:00 p. m. at 410 Bethel Lane, Bryan, Texas 77802.

BOARD MEMBERS PRESENT: Lynda Marino, Board President, Robert Horton – Board Secretary; Susan Lee, Board Member

DISTRICT PERSONNEL PRESENT: Katy Greenwood, Ph.D., Superintendent;

1. The meeting was called to order at 12:25 p.m. by Lynda Marino, Board President
2. A quorum was confirmed by Lynda Marino.
3. Discuss and consider approval of the Regular Meeting Minutes from January 23, 2017.

Upon motion made by Robert Horton and seconded by Susan Lee, the Board of Trustees voted unanimously (3-0) to approve the minutes from the January 23, 2017 meeting.

4. Discuss and consider approval of January, 2017 financial reports, including:
 - a. Bank Reconciliation – January, 2017
 - b. Board Report – No Detail
 - c. Board Report – Recap Comparison of Revenue to Budget
 - d. Board Report – Recap Comparison of Expenditures and Encumbrances To Budget
 - e. Board Report - Cash Receipts Journal
 - f. Board Report – Check Payments
 - g. Board Report – Detail Transactions for Local Accounts
 - h. Pledge Security Listing by Prosperity Bank

Upon motion made by Lynda Marino and seconded by Robert Horton, the Board of Trustees voted unanimously (3-0) to approve the January, 2017 financial reports, as prepared by ESC Region 6.

5. Information Items provided by the Superintendent included new State travel policies, success of the field trip to Washington DC by the Bryan campus, status of filing of the 990 report, and update from the re-enrollment process, including out of district students.
6. There being no further business, motion made by Susan Lee and seconded by Robert Horton, the Board of Trustees voted unanimously by (3-0) to adjourn at 1:25 p.m.

ATTEST

**MINUTES OF REGULAR MEETING
The Board of Trustees
Democratic Schools Research, Inc.
DBA Brazos School for Inquiry and Creativity**

A Regular Meeting of the Board of Trustees of the Brazos School for Inquiry & Creativity was held Tuesday, March 22, 2017 at 12:00 pm at 410 Bethel Lane, Bryan, Texas 77802.

1. Called the meeting to order at 12:20 p.m. Board President

BOARD MEMBERS PRESENT: Lynda Marino, Robert Horton and Susan Lee

2. Establishment of quorum. Board President
3. Discuss and consider approval of the Regular Meeting
Minutes from February 13, 2017 Board President

**Upon motion made by Robert Horton and seconded by Susan Lee, the
the Board of Trustees unanimously (3-0) approved the Regular Meeting
Minutes for February, 2017**

4. Discuss and consider approval of the Financial Statements for
the month of February, 2017, prepared by ESC Region VI Superintendent
- a. Bank Reconciliation – February, 2017
 - b. Board Report – No Detail
 - c. Board Report – Recap Comparison of Revenue to Budget
 - d. Board Report – Recap Comparison of Expenditures and Encumbrances
To Budget
 - e. Board Report - Cash Receipts Journal
 - f. Board Report – Check Payments
 - g. Board Report – Detail Transactions for Local Accounts
 - h. Pledge Security Listing by Prosperity Bank

**Upon motion made by Lynda Marino and seconded by Robert Horton,
the Board of Trustees unanimously (3-0) approved the Financial Statements
for February, 2017**

5. Discuss and consider approval of the Instructional Materials Allotment
and TEKS Certification, 2017-2018 to the Texas Education Agency Jerry Deal, Asst.
Supt./Textbook Coordinator

**Upon motion made by Susan Lee and seconded by Robert Horton
the Board of Trustees voted unanimously (3-0) to approve the
Instructional Materials Allotment and TEKS Certification, 2017-2018
to the Texas Education Agency**

6. Discuss and consider approval of the IRS Form 990 for the Superintendent
FY Year 2015-2016

The Superintendent asked that this item be tabled until the report could be reviewed by Rhonda Homeyer, ESC Region VI

7. Information Items: The Superintendent reported on the steps taken to assure that any students whose residence was out of the district were identified and withdrawn from the enrollment at all campuses.
8. For a maximum of ten minutes, discuss and consider possible new agenda items for the next regular school board meeting

There being no further business, motion made by Robert Horton and seconded by Susan Lee to adjourn at 1:25 p.m.

ATTEST